



Memorial Hospital

UNIVERSITY OF COLORADO HEALTH

*Emergency Medical Services  
Center for EMS Excellence  
719-365-2168*

## EMERGENCY MEDICAL TECHNICIAN TRAINING COURSE APPLICATION

**M-W Day** summer 2023

**Course Dates & Times:** **Mondays and Wednesdays, 9am-5:30pm, starting June 5 and ending August 9 2023.**

### Prerequisites required for this course are as follows:

1. Applicant must have a **current** BLS CPR card – **Card must say “BLS Provider”**, and must be a class that you attend in person. “Online only” classes are not accepted. A copy of this card is required with application. For your convenience, we will be offering one BLS on May 8, 6-10pm. Class size is limited so be sure to register early. The BLS class cost is \$50.00. You must purchase or borrow the BLS for healthcare providers student manual for this class. We do *not* have these books for sale. ISBN: 978-1-61669-768-6.
2. Applicant must have proof of receiving at least the first dose of the 3-dose Hepatitis B Immunization. Documentation of this is required with application; **OR** A copy of the Hepatitis B declination form (included in this packet.) **ALSO:** documentation of varicella vaccine or a history of having had chicken pox, and MMR vaccine. Must be fully vaccinated for COVID or have documentation for religious or medical exemption. Details for exemption available by contacting our office – 719-365-2168.
3. Applicant must provide documentation of a “negative” TB test within the past 8 months.
4. Applicant must be 18 years of age prior to course completion. A copy of driver’s license or State ID must be included with application.
5. Applicant must provide a copy of their high school diploma or transcripts, college diploma or transcripts or GED certificate. If applicant is currently a high school student or pursuing a GED, a copy of diploma or certificate must be submitted to our office prior to EMT course completion.
6. Applicant must pass a background check and drug screening, which will be done through our office. Background check paperwork included in this packet; drug screening will take place during EMT class and you will be provided information and paperwork for that, at that time.

### Course Location:

UCHealth Community Education Center  
2050 KidsKare Point, Room # 115  
Colorado Springs, CO 80910

**Course Tuition:** \$1200.00 – **Half of the tuition (\$600) is due with the application**

UCH employees, Military, or agencies under Memorial Hospital EMS Medical Direction will receive a 25% discount on this course – total cost will then be \$900.

**Half of the tuition \$600.00 (or discounted amount of \$450) is due with this application by the registration deadline date. The balance of this tuition is due before or at the first class!!!**

These fees are payable by credit card, check or money order. We do take credit card payments over the phone. Make checks payable to UCH-Memorial Hospital.

**Application Deadline:** May 26, 2023 or until classes fill. (it will not show online how many applications have already been accepted, and classes fill early, so it is recommended that you get your application in as soon as possible). Incomplete applications cannot be accepted.

**\*\*Please note that photographs of classroom activities may be taken throughout the course for publicity purposes. \*\***

**\*Important information for submitting your application\* –**

Acceptance into the course is not solely on a first-come, first-serve basis and class size is limited so be sure your application is complete, and accompanied by the required prerequisite documentation. Please be sure your application is submitted by the application deadline above. You may email your application to: [bonnie.gentzel@uchealth.org](mailto:bonnie.gentzel@uchealth.org) and payment will be taken over the phone with a credit or debit card, or you can make arrangements to bring it into the office in person. Our office hours vary, depending on offsite meetings, so an appt. is recommended.

**Class/office Address:** EMS Department  
2050 KidsKare Point, Room # 120  
Colorado Springs, CO 80910

**Required Textbooks:** Textbook and workbook listed below are required and must be purchased by the student. As a convenience, books are available for purchase from our office. Books are only available as textbook/workbook package and cannot be sold separately. The price for the package is \$158. Below is the required book information:

**Emergency Care, 14<sup>th</sup> Edition**

**Emergency Care Workbook, 14<sup>th</sup> Edition**

**If you should have any questions regarding this application or the course please contact our office at (719)365-2168.**

**EMERGENCY MEDICAL TECHNICIAN COURSE APPLICATION**  
Summer 2023 daytime M/W

Legal Name: \_\_\_\_\_ **Gender identification** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Email Address: \_\_\_\_\_ **Shirt Size** \_\_\_\_\_

Affiliation with Medical or Fire Agency/Military (if applicable for discount): \_\_\_\_\_

Anticipated graduation date if you are currently attending High School: \_\_\_\_\_

\*Please note attached policy regarding admission for current high school

**A COMPLETE APPLICATION MUST INCLUDE THE FOLLOWING:**

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- \_\_\_\_\_ Copy of Current "Healthcare Provider" or "Professional Rescuer" CPR card (BLS)
- \_\_\_\_\_ Proof of Immunizations or signed Declination Form (where applicable)
- \_\_\_\_\_ Proof of Age (example: copy of driver's license, state ID card, etc)
- \_\_\_\_\_ Copy of either high school/college diploma or unofficial transcripts or GED Certificate
- \_\_\_\_\_ Signed Memorial Hospital Release of Liability Form
- \_\_\_\_\_ Signed HIPAA Awareness Training/Confidentiality Agreement Form
- \_\_\_\_\_ Application questions on separate sheet of paper
- \_\_\_\_\_ Common Functional Abilities Standard for EMS Providers
- \_\_\_\_\_ Background Check
- \_\_\_\_\_ Payment is enclosed

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**\*\*Please note that certain misdemeanor or felony convictions may prevent you from becoming an EMT in the State of Colorado. If you have a conviction of this nature we advise that you contact the State EMS Office (303) 692-2980 to discuss your specific situation before applying for this course.**

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**For Office Use Only:**

Date Pd _____	Date Pd _____	Date Application was _____
Amt Pd _____	Amt Pd _____	Received: _____
Receipt # _____	Receipt # _____	_____



**EMT STUDENT  
HIPAA AWARENESS TRAINING,  
CONFIDENTIALITY AGREEMENT**

**HIPAA Awareness Training**

- HIPAA stands for the “Health Insurance Portability and Accountability Act.” As of April 2003, this Act established legal protections for the Protected Health Information (“PHI”) of patients. As a “covered entity” under HIPAA, one of our many responsibilities is to provide the required awareness training for employees and others who may come into contact with a patient’s medical information.
- Please note that the definition of Protected Health Information (“PHI”) includes patient information whether it exists in (1) spoken, (2) written, or (3) electronic form (such as on a computer screen). PHI can be as simple as a patient’s name, and the fact that he or she is a patient.
- Family, friends, acquaintances, co-workers, and the like deserve the right to privacy just like any other patient. You should not use or share patient information for curiosity or personal reasons.
- What should I do if I accidentally see or hear a patient’s PHI? Simply keep that information to yourself. You should be aware that the law contains fines and penalties for inappropriate disclosures by persons who are deemed to be a “covered entity.”

**Confidentiality Agreement**

As an EMT Student at Memorial Hospital, I have read and understand the above “HIPAA Awareness Training.” I recognize the extreme importance of confidentiality with respect to the Protected Health Information (“PHI”) of patients, as well as to Memorial Hospital operations. I acknowledge that I will adhere to the provisions of the Health Insurance Portability and Accountability Act (HIPAA) and any other federal or state laws regarding confidentiality. I understand that for those persons who are “covered entities,” violations of confidentiality may result in legal action pursuant to HIPAA and other applicable state and federal laws.

All patient information (including personal, financial, and health information), as well as all information regarding Memorial Hospital operations, whether business, financial, or legal, is confidential. Any inappropriate viewing, discussion, or disclosure of this information, even to friends or family, may constitute a violation of state and federal law, and of Memorial Hospital policy. This information is privileged and confidential regardless of format: electronic, paper, overheard, or observed.

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student’s Printed Name



## RELEASE OF LIABILITY

I, \_\_\_\_\_, the undersigned, a student of Memorial Hospital's EMT Course, hereby release UCHealth, Memorial Hospital, and all clinical affiliates from any liability arising from any injury or illness occurring while I am a student in the program.

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Parent or Guardian must also sign below if student is not 18 years of age.**

\_\_\_\_\_  
Parent/Guardian's Printed Name

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date



## HEPATITIS B VACCINE DECLINATION FORM

### STATEMENT:

I understand that due to my clinical training for the completion of my EMT Course, I may be exposed to blood or other potentially infectious materials and may be at risk of acquiring hepatitis B virus (HBV) infection. I have been informed of the recommendation to be vaccinated with the hepatitis B vaccine. I decline the hepatitis B vaccination at this time.

Name (please print)

Signature \_\_\_\_\_ Date

**PLEASE SIGN THIS FORM ONLY IF YOU HAVE NOT RECEIVED THE HEPATITIS B VACCINATION.**

Application questions for EMT class

**Please answer the following questions on a separate sheet of paper, typed or legibly written.**

1. What kind of learner do you consider yourself to be?
  - a. Visual-likes images, videos, colors handouts
  - b. Auditory-understand by hearing
  - c. Kinesthetic-learn by doing or touching
2. Do you prefer to work alone or in a group? Please give an example.
3. Please describe a challenging time in your life and what resources you used to rise above the challenge.
4. Please describe the accomplishment you are most proud of.
5. What is your long-term goal for taking the EMT class?

Social Security Number

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Date of Birth

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MONTH

DATE

YEAR

First Name	Middle Name	Last Name
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Other Names Used (maiden name, AKA names, etc.)
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Current Residential Address
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City	State	Zip Code
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List each CITY, STATE and ZIP CODE (if known) where you have lived during the past seven years:

City	State	Zip Code	From Date	To Date	
					[ 1
					[ 1
					[ 1
					[ 1
					[ 1

Driver's License Number	State of Issue
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**Sample documents should NOT be construed as legal advice, guidance or counsel. Employers should consult their own attorney about their compliance responsibilities under the FCRA and applicable state law. Universal Background Screening, Inc., expressly disclaims any warranties or responsibility or damages associated with or arising out of information provided. Employers seeking credit reports must provide additional notices pursuant to state law.**

**DISCLOSURE REGARDING BACKGROUND INVESTIGATION**

**UCHealth** ("the Company") may obtain information about you from a third party consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks.

You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you, and disclosure of the nature and scope of any investigative consumer report and to request a copy of your report. Please be advised that the nature and scope of the most common form of investigative consumer report is an employment history or verification. These searches will be conducted by Universal Background Screening, Inc., Post Office Box 5920, Scottsdale, AZ 85261, 1-877-263-8033, [www.universalbackground.com](http://www.universalbackground.com). The scope of this disclosure is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of consumer reports throughout the course of your employment to the extent permitted by law.

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Signature

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Date

**Sample documents should NOT be construed as legal advice, guidance or counsel. Employers should consult their own attorney about their compliance responsibilities under the FCRA and applicable state law. Universal Background Screening, Inc., expressly disclaims any warranties or responsibility or damages associated with or arising out of information provided. Employers seeking credit reports must provide additional notices pursuant to state law.**

### **ACKNOWLEDGMENT AND AUTHORIZATION FOR BACKGROUND CHECK**

I acknowledge receipt of the separate document entitled DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by UCHHealth ("the Company") at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by Universal Background Screening, Inc., Post Office Box 5920, Scottsdale, AZ 85261, 1-877-263-8033, [www.universalbackground.com](http://www.universalbackground.com), and/or the Company itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

**New York applicants only:** Upon request, you will be informed whether or not a consumer report was requested by the Company, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. You have the right to inspect and receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly. By signing below, you acknowledge receipt of Article 23-A of the New York Correction Law.

**Washington State applicants only:** You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

**Minnesota and Oklahoma applicants only:** Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company.

**California applicants or employees only:** Under California Civil Code section 1786.22, you are entitled to find out what is in the CRA's file on you with proper identification, as follows:

- In person, by visual inspection of your file during normal business hours and on reasonable notice. You also may request a copy of the information in person. The CRA may not charge you more than the actual copying costs for providing you with a copy of your file.
- A summary of all information contained in the CRA file on you that is required to be provided by the California Civil Code will be provided to you via telephone, if you have made a written request, with proper identification, for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or charged directly to you.
- By requesting a copy be sent to a specified addressee by certified mail. CRAs complying with requests for certified mailings shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the CRAs.

"Proper Identification" includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. Only if you cannot identify yourself with such information may the CRA require additional information concerning your employment and personal or family history in order to verify your identity. The CRA will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information contained in files maintained on you. This written explanation will be provided whenever a file is provided to you for visual inspection. You may be accompanied by one other person of your choosing, who must furnish reasonable identification. A CRA may require you to furnish a written statement granting permission to the CRA to discuss your file in such person's presence.

Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Full Name (First/Middle/Last)

\_\_\_\_\_  
Social Security Number (SSN)\*

\_\_\_\_\_  
Driver License State / Number

\_\_\_\_\_  
Date of Birth\*

\_\_\_\_\_  
Current Address

\_\_\_\_\_  
City, State and Zip Code

\*SSN and DOB will be used for identification purposes and will not be used as selection criteria.  
FCRA:EMPLOYMENT:006862:20150

## Common Functional Abilities Standard for EMS Providers

- I. Physical
    - A. Visual
      - 1. See objects up to 20 inches away (computer text, syringe calibrations)
      - 2. See objects up to 20 feet away (presence of individuals close by)
      - 3. See objects greater than 20 feet away (road signs, house numbers)
      - 4. Distinguish color (color-coded supplies) and shading (skin signs)
      - 5. Use peripheral vision and depth perception in emergency settings
    - B. Auditory
      - 1. Hear and distinguish noises ranging in intensity from faint to loud
    - C. Tactile
      - 6. Perceive vibration, faint (pulses, presence of veins) and strong
      - 7. Perceive temperature (skin signs, environment)
      - 8. Perceive differences in surface characteristics (palpate anatomic landmarks)
    - D. Olfactory
      - 1. Perceive odors from faint to noxious (smoke, gas, alcohol)
    - E. Strength
      - 9. Lift or support 125 pounds (250 with a partner)
      - 10. Push or pull 125 pounds
      - 11. Move and/or carry objects weighing up to 150 pounds
    - F. Endurance
      - 12. Perform repetitive movements (CPR)
      - 13. Stand/walk/sit for long periods
      - 14. Maintain physical tolerance (work entire 8 - 48 hour shift)
      - 15. Work in environments with extremes of temperature and moisture
      - 16. Ride in all positions in ambulance or response unit without motion sickness
    - G. Agility
      - 17. Twist
      - 18. Bend
      - 19. Climb (nontechnical)
      - 20. Squat
      - 21. Move with sufficient speed to respond to an emergency
      - 22. Move over uneven, wet, or slippery terrain
    - H. Gross Motor
      - 1. Maintain balance, sitting and standing, in motion and still
    - 2. Reach above shoulders and below waist
      - 1. Move within confined spaces
      - 2. Use upper body to perform CPR
      - 3. Perform safe restraint of patient
      - 4. Preserve own safety and assist others in preserving safety
  - I. Fine Motor
    - 5. Manual dexterity sufficient to grasp and manipulate objects
    - 6. Pinch or squeeze with hands and/or fingers
    - 7. Use pen/pencil/stylus to write legibly
    - 8. Press keys or buttons to enable machine functions
    - 9. Twist with hands (turn knobs, tighten fittings)
- II. Cognitive
    - A. General Skills
      - 10. Apply knowledge across different situations
      - 11. Recall information by accessing both short and long-term memory
      - 12. Tell time accurately
      - 13. Synthesize knowledge and skills
      - 14. Read and interpret digital readouts or other displays on equipment
      - 15. Calibrate equipment
      - 16. Comprehend spatial relationships sufficiently to perform psychomotor skills
      - 17. Read and comprehend maps and use navigational aids
    - B. Specific Skills
      - 1. Mathematics
        - a. Perform accurate measurements (weight, temperature, volume, or time)
        - b. Count events or instances (pulse rate, drip rate)
        - c. Perform arithmetic (add, subtract, multiply, and divide, including fractions)
        - d. Convert numbers to or from the metric system
        - e. Comprehend graphs and charts
      - 2. Reading
        - a. Read and comprehend English, including medical terminology
      - 3. Writing
        - a. Convey information accurately through written English
      - 4. Speech

## Common Functional Abilities Standard for EMS Providers

- a. Convey information accurately through spoken English to a variety of audiences
  - b. Convey information accurately in English using telecommunication devices
  - c. Comprehend information delivered in spoken English
5. Critical Thinking
- d. Prioritize and plan information and tasks, including delegation of tasks
  - e. Consider deadlines and timing and include in decision making
  - f. Process and sequence information
  - g. Evaluate and sequence possible outcomes
  - h. Identify cause and effect
  - i. Solve problems
- III. Behavioral (Affective)
- A. Maintain concentration on situation and tasks as long as necessary
  - B. Maintain professional demeanor in all interactions and at all times
  - C. Maintain professional therapeutic boundaries
  - D. Adapt to sudden, expected, or unexpected change
  - E. Respond appropriately to stress and other strong emotions, both own and others'
  - F. Negotiate interpersonal conflicts to successful resolution
  - G. Demonstrate respect, patience, and compassion
  - H. Establish rapport with patients, bystanders, and coworkers as appropriate
  - I. Appreciate and value diversity (social, cultural, spiritual, racial, or other)
- J. Recognize emotions, both own and others'
  - K. Provide emotional support to patient and others as appropriate
  - L. Value and demonstrate honesty, integrity, and justice
  - M. Demonstrate professional ethics and adhere to ethical standards in all situations
- IV. General Requirements
- N. Must be at least 18 years of age
  - O. Must have a current BLS "Health Care Provider" or "Professional Rescuer" certification
  - P. Must have a high school diploma or GED certificate
  - Q. Must have completed specific training from an approved EMS training center
  - R. Must have proof of receiving required immunizations or signed declinations when appropriate
  - S. Must complete and pass background check and drug screening if applicable
- V. INHERENT RISKS TO YOUR EMS EDUCATION AND CAREER
- T. Hepatitis (from infected body fluids)
  - U. Tuberculosis (TB- airborne droplets)
  - V. Other infectious diseases
  - W. Accidents involving the ambulance
  - X. Hazards at accident scenes (i.e., being struck by an approaching vehicle, broken glass, sharp metal edges, etc.)
  - Y. Hazards at any scene (uncooperative or combative patients or bystanders, etc.)
  - Z. Back injuries due to inappropriate lifting techniques

\_\_\_\_\_ I have read and I understand the Physical Performance Standards (functional abilities) specific to the occupation of an Emergency Medical Services Provider

\_\_\_\_\_ I have the ability to meet the Physical Performance Standards as specified

\_\_\_\_\_

Please Print Name

\_\_\_\_\_

Please Sign Name

\_\_\_\_\_

Date

The Americans with Disabilities Act bans discrimination of persons with disabilities and in keeping with this law, UCHealth, Memorial EMS makes every effort to insure quality education for all students. It is our obligation to inform students of the essential functions demanded by this program and occupation. Students requesting accommodations or special services to meet performance standards of this EMS program should contact the EMS office.